

# *J.S. Heartwood, Inc.*

MHIC

#28633

3821 Justin Road  
Monkton, Maryland 21111  
Phone/Fax: 410-692-6687

Mr. & Mrs. Customer  
September 4, 2007  
1234 Main St.  
Anywhere, USA 54321

## **Sample - Theater Design Agreement**

*Listed below is the estimated cost of the 3-D CAD design for your theater and immediate adjoining area. Our hourly design rate is \$78.00. Based on past experience, a plan of this type should take approximately 18 hours to complete. This time allowance includes a one hour review of plans with customer and one set of possible changes based on customer feedback.*

*Total amount must be paid before any design work will start.*

*If customer is not satisfied with reviewed plans all moneys will be refunded and plans will remain the property of J.S. Heartwood, Inc.*

**Estimated design fee: \$1,404.00**

*Please sign and remit payment in the amount of one half of the above estimated design fee.  
A second copy of this agreement is attached and should be retained for your records.*

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*We look forward to working with you!*

*In addition to design fee stated above we can act as consultants during construction by others.  
The same hourly rates apply.*